



**BOROUGH OF ENGLEWOOD CLIFFS  
BERGEN COUNTY, NEW JERSEY**

**MINUTES OF THE BOARD OF HEALTH MEETING  
REORGANIZATION MEETING**

**ZOOM VIRTUAL MEETING**

The Board of Health Reorganization Meeting scheduled for 7:30 p.m. on January 13, 2025, was held online through ZOOM. Members of the public who wish to participate in the meeting may do so by joining online or over the phone at 7:30 p.m. The virtual Public Meeting has been advertised.

**DATE: JANUARY 13, 2025**

**CALL TO ORDER: 7:30 P.M.**

**PRESENT AT ROLL CALL:**

Board Member	Dr. Hyesoo Lowe-Shin ( <i>arrived 7:40pm</i> )
Board Member	Heidi Skolnik
Board Member	Dr. Vincent Margiotta
Board Member	Sunny Cho
Board Member	Dr. Anthony Classi

**ALSO PRESENT:**

REHS	Steve Wielkocz
Health Officer	James Fedorko
Board Secretary	Rosemarie Weber

**ABSENT:**

Board Member	Dr. Aaron Capuano
Board Member	Dr. Grace Kuo

- **FLAG SALUTE** – President Heidi Skolnik

**BOARD OF HEALTH SECRETARY READ THE “OPEN PUBLIC MEETINGS ACT”  
STATEMENT**

ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN ACCORDANCE WITH THE OPEN PUBLIC MEETING LAW, P.L. 1975, CH. 231 SETTING FORTH THE TIME, DATE, PLACE AND PURPOSE OF THIS PUBLIC MEETING THROUGH A LEGAL NOTICE PUBLISHED IN THE RECORD AND POSTED ON THE WEBSITE.

## **APPOINTMENTS FOR 2025:**

Heidi Skolnik asked for a motion for nomination of 2025 Board of Health President.

**Motion by Heidi Skolnik, seconded by Dr. Margiotta, Heidi Skolnik was elected Board of Health President for the year 2025. Motion passed unanimously.**

**Motion by Heidi Skolnik, seconded by Sunny Cho, Dr. Classi was elected Vice President of the Board of Health for the year 2025. Motion passed unanimously.**

**Motion by Dr. Margiotta, seconded by Heidi Skolnik, Rosemarie Weber was appointed Board of Health Secretary for the year 2025. Motion passed unanimously.**

**Motion by Heidi Skolnik, seconded by Dr. Margiotta, James Fedorko of Mid-Bergen Regional Health Commission, was appointed as Health Officer for the Board of Health for the year 2025. Motion passed unanimously.**

**Motion by Heidi Skolnik, seconded by Dr. Classi, Steve Wielkocz of Mid-Bergen Regional Health Commission was appointed as Registered Environmental Health Inspector for the Board of Health for the year 2025. Motion passed unanimously.**

**Motion by Heidi Skolnik, seconded by Dr. Margiotta, The Board of Health appoints the Bergen County Animal Shelter to provide animal control services to the Borough of Englewood Cliffs for the year 2025. Motion passed unanimously.**

**Motion by Heidi Skolnik, seconded by Dr. Classi, The Board of Health appoints Mid-Bergen Regional Health Commission to provide nursing services to the Borough of Englewood Cliffs for the year 2025. Motion passed unanimously.**

**All agreements will be reviewed for approval by the Governing Body.**

**Motion by Heidi Skolnik, seconded by Dr. Margiotta, Laura Borchers was appointed Registrar of Vital Statistics. Motion passed unanimously.**

**Motion by Heidi Skolnik, seconded by Dr. Classi, Rosemarie Weber was appointed Deputy Registrar of Vital Statistics for the year 2025. Motion passed unanimously.**

**Motion by Heidi Skolnik, seconded by Sunny Cho, The Board of Health adopts The Record and the Star Ledger as the official newspapers of the Board for legal advertisements for the year 2025. Motion passed unanimously.**

**RESOLUTION BH 25-01 - Annual Board of Health Meeting Dates**

**Motion by Heidi Skolnik, seconded by Dr. Classi, the Board of Health adopts the following meeting dates for the year 2025. Dates are subject to change. Motion passed unanimously.**

**RESOLUTION BH 25-01**

**BOARD OF HEALTH ANNUAL MEETINGS NOTICE – YEAR 2025**

**ANNUAL MEETING NOTICE – YEAR 2025** - The Board of Health of the Borough of Englewood Cliffs has established their Regular meeting dates for the year 2025.

**WHEREAS**, in accordance with the provisions of the Open Public Meetings Act N.J.S.A. 10:4-6 et. Seq. and P.L. 2020, Chapter 11, which permits public meetings to be conducted by means of communication or other electronic equipment, Board of Health meetings may be held virtually through Zoom in accordance with N.J.A.C. 5:39-1.3(a), and

**WHEREAS**, The Regular Meetings will be held quarterly on the First Monday of each month, unless otherwise indicated by Resolution BH 25-01 at 7:30 PM; and

**WHEREAS**, all meeting agendas will be duly posted to the Borough website notifying the public of the meeting details; and

**NOW, THEREFORE BE IT RESOLVED**, by the Board of Health of the Borough of Englewood Cliffs that the below listed schedule of public meetings for the year 2025 be and is hereby adopted. Formal action may be taken at the meetings.

**REGULAR MEETINGS**

**MONDAY, JANUARY 13 REORGANIZATION**

**MONDAY, MAY 5**

**MONDAY, SEPTEMBER 8**

**MONDAY, DECEMBER 1**

- **Approval of BOH Minutes – December 2, 2024**

**Motion by Dr. Margiotta, seconded by Sunny Cho, Board of Health Minutes of December 2, 2024, was approved.**

**AYES: Margiotta, Lowe-Shin, Skolnik**  
**ABSTAIN: Classi, Cho**  
**ABSENT: Kuo, Capuano**

- **Report of Registered Environmental Health Specialist**

No animal bites reported. The food inspections were all satisfactory. All inquiries were satisfied. There was a complaint of unsanitary men's locker room at 24 Hour Fitness in December 2024. Complaint was investigated and issue was corrected. In January 2025, 9 EC residents were exposed to a bat while staying overnight in Long Island.

- **Report of Health Officer**

**Mr. Fedorko thanked the Board of Health members for volunteering their time and promoting health in their town.**

There were 102 Covid cases, 17 influenza cases, 6 food borne illnesses, 3 hepatitis B, 3 Lyme Disease and 1 Babesiosis in 2024. A Foodborne illness case investigation was done. Mid Bergen is interested in having another Walking Club program this Spring 2025A. (Details discussed under New Business).

- **Report of Registrar**

December 2024 1 marriage license and 7 certified copies of marriage license were issued. There was 1 Domestic Partnership license issued.  
1 Domestic Partnership license and 3 certified copies were issued

Renewal letters will be sent out in January for the Board of Health licenses and dog/cat licenses.

**Dog License Information:** 2 dog licenses issued in December 2024.

**Cat License Information:** No cat licenses issued in December 2024.

**PRESIDENT HEIDI SKOLNIK STATED:**

**“IF THERE WAS ANY UNFINISHED BUSINESS or NEW BUSINESS AT THIS TIME”**

**OLD BUSINESS:** No discussion

**NEW BUSINESS:**

**Walking Club**

This Spring 2025, the Mid Bergen Regional Health Commission plans to start a Walking Club for the third year. The Borough is waiting for the opening date of the newly renovated Witte Park. Once the date is determined, the Walking Club can be scheduled. All ages are welcome. Flyers will be distributed, and residents will be notified via Constant Contact.

**Goat Yoga**

Jim Fedorko of Mid-Bergen Regional Health Commission talked about the possibility of having “goat yoga” at the Community Center. After discussion among the board members, it was decided not to have “goat yoga”. Regular yoga classes and other fitness classes for Seniors are provided by the Recreation Department at the Community Center.

**OPEN TO PUBLIC:**

**Motion by Dr. Margiotta, seconded by Sunny Cho and carried unanimously, the meeting was open to the public. Motion passed unanimously.**

No one from the public spoke.

**Motion by Dr. Margiotta, seconded by Dr. Lowe-Shin and carried, the public portion was closed. Motion passed unanimously.**

There being no further business, President Heidi Skolnik asked for a motion to adjourn.

**Motion by Heidi Skolnik, seconded by Dr. Classi, the meeting adjourned at 8:05 P.M. Motion passed unanimously.**

*Respectfully submitted by Rosemarie Weber, CMR, Board of Health Secretary*

ATTEST:

  
Rosemarie Weber, CMR, Board of Health Secretary